

REM-2023-FMT-102 _ V1.2

VINARES DEFECTS SUBMISSION FORM

Property Management Residential

REAL ESTATE MANAGEMENT DEPARTMENT

 Housing Development Corporation Limited
 HDC Building, Hulhumalé, Republic of Maldives
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Purpose of the Form

The main purpose of this form is to provide a venue for the customer to inform of any unit defects and resolve it before commencing residency.

1. Details

Apartment No.			
Owner Name		National ID	

2. Work Defects

No	Description

3. Inventory Defects

	Condition of premise at start of tenancy			Tenant Comments
	Clean	Undamaged	Working	
	Y/N	Y/N	Y/N	
Living Room				
Walls				
Main Door/Doorway Frame				
Windows (Type 2 only)				
Ceilings				
Lights/power points/door bell				
Skirting Board				
Ceiling Fans				
Other				

Kitchen Area				
Walls				
Windows				
Ceilings				
Lights/power points				
Skirting Board				
Cupboards/Drawers				
Bench Top/Tiling				
Sink/Taps				
Ventilator				
Others				
Main Balcony				
Walls				
Door Frame				
Door				
Light Fitting				
Ceilings				
Railing				
Water tap				
Others				
Corridor (Type 1 units Only)				
Walls				
Ceilings				
Skirting Board				
Light Fitting				
Water heater Socket				
Other				
Store Room (Type 2 units Only)				
Walls				
Ceilings				
Skirting Board				
Light Fitting				
Water heater Socket				
Other				
Bedroom 1				
Walls				
Doors/Doorway Frame				
Ceilings				
Lights/power points				
Skirting Board				
AC				
Ceiling Fan				
Balcony Door (Type 1 Only)				
Balcony Door Frame (Type 1 Only)				
Windows (Type 2 Only)				
Others				
Bathroom 1				
Walls				
Door Frame				
Windows				
Ceilings				
Lights/power points				
Skirting Board				
Floor Tiles				

Shower/Taps				
Wash Basin/Taps				
Muslim Shower				
Plumbing Duct/Cover				
Floor Drain				
Windows				
Toilet/Seat				
Doors/Doorway Frame				
Ventilator				
Others				
Bedroom 2				
Walls				
Doors/Doorway Frame				
Windows				
Ceilings				
Lights/power points				
Skirting Board				
AC				
Ceiling Fan				
Others				
Bathroom 2				
Walls				
Door Frame				
Windows				
Ceilings				
Lights/power points				
Skirting Board				
Floor Tiles				
Shower/Taps				
Wash Basin/Taps				
Muslim Shower				
Plumbing Duct/Cover				
Floor Drain				
Windows				
Toilet/Seat				
Doors/Doorway Frame				
Ventilator				
Others				
Bedroom 3				
Walls				
Doors/Doorway Frame				
Windows				
Ceilings				
Lights/power points				
Skirting Board				
AC				
Ceiling Fan				
Others				
Bathroom 3				
Walls				
Door Frame				
Windows				
Ceilings				
Lights/power points				
Skirting Board				

Floor Tiles				
Shower/Taps				
Wash Basin/Taps				
Muslim Shower				
Plumbing Duct/Cover				
Floor Drain				
Windows				
Toilet/Seat				
Doors/Doorway Frame				
Ventilator				
Others				

4. Annex

***DISCLAIMER**

1. Please do note that the defects identification & reporting period will expire in 2 weeks starting from the day of unit handover.

***NOTES**

2. If you do not have enough pages on the form, please do attach additional pages. All additional pages must be signed and dated by the owner.
3. Form should be applied for by the owner or power of attorney.

Signature:

Name:

Date & Time: